

County of Los Angeles Fire Department
Fuel Modification Unit
605 N. Angeleno Avenue
Azusa, CA 91702-2904
(626) 969-5205 Fax(626) 969-4848

FUEL MODIFICATION PLAN CHECKLIST

BUILDING/TRACT PERMIT NUMBER _____

1. PRELIMINARY SUBMITTAL REQUIREMENTS

SUBMIT THREE (3) SETS OF SITE PLANS Include a vicinity map, the Assessor's Parcel Number, the legal description, building envelopes, topography, and proposed fuel modification zone delineation (optional). Include the complete contact information and project address. **Include square footage of new building or addition.** The scale and size of paper used in the plan should be appropriate to the size of the project and large enough to show details. Use a recognized scale or appropriate graphic scale. Unless size is prohibitive, folded sets of plans are preferred.

Indicate on the site plan the existing land uses in all directions up to 200 feet from structures: existing homes or structures, projects under construction, natural/existing vegetation, roads, parks, and anything which may be significant in assessing wildland fire threats. Existing vegetation should be identified to species, drawn to scale, and show actual canopy.

PROVIDE COLOR PHOTOGRAPHS, with a photo orientation map, which adequately show where structures will be located, and the type, size, location, and density of existing vegetation.

Projects within the unincorporated areas of Los Angeles County are required to pay a Plan Check Fee. These fees will be required to be paid prior to the release of Final Approval for Building Permits and prior to Preliminary Approval for parcel map and Tentative Tract map reviews. Include contact information for whom ever will pay applicable fees. Information should include the name, address, phone number, and fax number for the responsible party.

2. FINAL SUBMITTAL REQUIREMENTS (Include all items above)

SUBMIT THREE (3) SETS OF LANDSCAPE PLANS Include the location, species and size (to scale) of all existing native and ornamental plants to remain on site. Indicate trees, shrubs, groundcovers and areas of brush to remain or be removed following fuel modification. Existing vegetation should be identified to species, drawn to scale, and show actual canopy unless scheduled for removal.

Indicate proposed landscaping including the location, species, size and spacing of plants (show plants at 75% or greater of expected mature size). In lieu of showing specific planting locations, landscape plans may include a plant pallet (for plants of similar size and characteristics) for each fuel modification zone which also indicates minimum spacing. Tree and large shrub placement should be identified. Please refer to the "*Fuel Modification Plant Reference*" for spacing guidelines. Include site assessment notes and signed maintenance agreement on the plan.

The landscape plan may be combined with the site plan but should be clearly legible. Plans that are not legible will be returned unchecked for resubmittal. The plan should include a plant legend identifying common and scientific names. It should also include any specific design specifications and maintenance intended for the site such as pruning, hedge or groundcover heights, seasonal mowing etc.

SUBMIT AT LEAST ONE (1) SET OF IRRIGATION PLANS Indicate areas to be irrigated, valve and head locations. Indicate whether the irrigation systems will be manual or automated. The landscape in Zones A and B must receive adequate moisture to maintain plant health and live-moisture content.

3. SUBMIT COPIES OF DOCUMENTS WHICH MAY DISCLOSE CONFLICT WITH FUEL MODIFICATION PLAN REQUIREMENTS, IF APPLICABLE (California Coastal Commission constraints, California Fish and Game Streambed Alteration Agreements, Ecologically Sensitive Habitat Areas (ESHAs), Environmental Review Board recommendations, oak tree preservation, endangered species habitat mitigation, etc).

"*Fuel Modification Plan Guidelines*" may be found at <http://www.lacofd.org/forestry.htm> If you would like additional information or have any questions please call the Fuel Modification Unit.