

* This form is for guidance and convenience only
 Contingency Plan for Small Quantity Generators
EMERGENCY PROCEDURES – POST NEAR TELEPHONE

In case of a fire, spill, or other emergency involving hazardous chemicals or waste, do the following:

Major Emergency

- Evacuate the affected areas per the facility Evacuation Plan
- Call 911** and report the emergency to HHMD and Cal-EMA
- Report the emergency to the facility Emergency Coordinator

Minor Emergency

- Trained personnel are to safety control the emergency
- Report the emergency to the facility Emergency Coordinator

Facility Emergency Coordinator

An emergency coordinator must be available 24-hours a day to assist emergency response personnel.

Facility Emergency Coordinator	Name	Work Phone Number	Cell Phone Number	Home Phone Number
Primary				
Alternative				

Emergency Contacts

Agency	Telephone Numbers
FIRE / PARAMEDICS / POLICE / SHERIFF	911
LA Co Fire Dept., HHMD	(323) 890-4317 / After Hours (323) 881-2455
Cal-EMA	(800) 852-7550
National Response Center	(800) 424-8802
Medical Facility (optional)	

Emergency Equipment

Locations of fire extinguishers, fire alarms, absorbents, shut-off valves, safety equipment and supplies are shown on the facility site plan posted with this notice.

Location	PPE / Safety Eq	Spill Control	Communication Eq	Structural Eq	Inspection Freq

Facility Site Plan

	A	B	C	D	E	F	G	H	I	J	
1											<p>For Site Map</p> <ul style="list-style-type: none"> • Scale of Map • Loading Areas • Parking Lots • Internal Roads • Storm and Sewer Drains • Adjacent Property Use • Locations and Names of Adjacent Streets and Alleys • Access and Egress Points and Roads • Primary and Alternate Evacuation Routes
2											
3											
4											
5											
6											
7											<p>For Sub-Site Map</p> <ul style="list-style-type: none"> • Scale of Map • Location of Each Storage Area • Location of Each Hazardous Material Handling Area • Location of Emergency Response Equipment <p style="text-align: center;">North ↑</p> <p>Scale: 1" = _____ Ft.</p>
8											
9											
10											
11											
12											

Training Requirements

To meet the contingency plan requirements, SQGs must ensure that all employees are thoroughly familiar with proper waste handling and emergency procedures, relevant to their responsibilities during normal facility operations and emergencies.